

Libertarian Party of California

State Executive Committee Meeting

Universal City

February 20, 1984

The meeting was called to order by Jack Dean, Chair. The proposed agenda was adopted.

Credentialed Attendees: Jack Dean, Orange; Darlene Brinks, Riverside; Everett Hale, San Diego; Frank Zoekler, San Diego; Bruce Bell, Los Angeles 61; Susan Rowan Bell, Los Angeles 61; Jerry Douglas, Los Angeles 61; Larry Leathers, Los Angeles 62; Michael Yauch, Los Angeles 63; Tim Custer, Los Angeles 64; John Vernon, Los Angeles 64; Jerry Sievers, Los Angeles 65; Sylvia Barton, Los Angeles 66; Sam Treynor, Los Angeles 66; Gail Lightfoot, Los Angeles 67; David Nichols, Los Angeles 66; Harry Pendery, Butte; John Corl, Contra Costa; Dennis Schlumpf, Placer; Roger Pope, Sacramento; Lyn Sapowsky, San Mateo; Mary Gingell, Santa Clara; Mark Hinkle, Santa Clara; Karen Huffman, Santa Clara; Jeffery Smith, Santa Clara; Chuck Carr, Placer; Steve Alexander, Santa Clara; Linda Torno, Santa Clara. Ted Brown was credentialed to sit for Larry Leathers during his absence.

Officer Reports

- Chair: General statement of goodwill and hope for cooperation with new officers.
- North Vice Chair: Ditto.

- South Vice Chair: Ditto.
- Secretary: Minutes approved with correction on page 3 to indicate that size of By-Law committee was five.
- Treasurer: Financial statement dated December 31, 1983 is attached. The following interim budget was approved.

Bank Charges	\$ 200
Postage/Mailing	\$ 400
Inquiries	\$ 300
Office Coordinator Fees	\$2100
Office Coordinator Expenses	\$ 500
Office Telephone	\$ 200
Office Rent	\$ 210
Newsletter	\$2000
Miscellaneous	\$ <u>200</u>
Total	\$6110

Committee Reports

- Executive Director Advisory Committee (EDAC): Advised that Executive Director contract expires in May, 1984, therefore the new committee should investigate renewal, as well as lack of timely reports from Executive Director. A budget for the office has been prepared.
- Fundraising: Campaign 250 has been working during the convention and will continue afterwards with telephone solicitations. Planning is in process for a direct mail campaign, a proposal will be placed before the Executive Committee at the May meeting. Mary Gingell, the new

chair, recommended that Mike Yauch be retained on the committee.

- Development: Motion passed to make this a standing committee as directed by the resolution passed in convention the previous day.
- Membership: Current goal is to attain 1,776 members by July 4, 1984. The current membership stands at 1,253. Everyone is urged to do what they can to increase membership at the local level. A motion was passed to extend the automatic renewal of membership for club members (same provisions as last year) for one year. A motion was passed that the portion of membership dues designated for publications be reduced from \$10 to \$5.
- Publications: Mary Gingell and Ted Brown presented proposals for a new publication to replace CALIBER. After lengthy discussion, Ted's proposal was accepted. Ted will present a proposed contract to the Chair soon.
- Contract Services: After considerable parliamentary wrangling the following motion (as amended) was passed:

Budget allowances shall be made, if needed, to provide bookkeeping, membership clerical, inquiry management, and general administrative services for the LPC.

Bookkeeping services include preparation of bank deposits, keeping accounting journals, reconciling accounts (including county dues portions), preparing disbursements of national dues, maintaining pledge records, preparing pledge reports, writing checks, balancing checkbook, and preparing financial statements. All of these tasks, if contracted

out, remain the responsibility of the Treasurer. No more than \$200 per month shall be allocated for all of these tasks, prorated as necessary.

Membership clerical services include timely maintenance of the membership list, processing membership applications and membership cards, sending renewal notices, preparing membership reports, and maintaining information for credentialing purposes. These tasks, if contracted out, remain the responsibility of the Secretary. No more than \$500 per month, plus expenses for postage and copying, shall be allocated for all of these tasks, prorated as necessary.

Inquiry management services include responding to inquiries and forwarding them to the appropriate county regional organizations. Inquiry management, if contracted out, remains the responsibility of the Chair. No more than \$275 per month shall be allocated for these tasks, prorated as necessary.

General administrative services include answering the telephone in the State Office, maintaining a clearinghouse function for information, and performing administrative tasks as assigned by the Chair. No more than \$200 per month, plus telephone costs and expenses for postage and copying shall be allocated for these tasks.

Any contractor who is a member of the Executive Committee may not vote on any appropriation affecting that contractor. All contracts for services will be negotiated with the approval of the Chair and the officer(s) who is (are) responsible for the specific services provided and shall contain, in addition to other relevant provisions, criteria for evaluation and provisions for termination. All fees and expenses

submitted by contractors for reimbursement must be receipt or document supported, whichever is appropriate. Monthly budgeted allowances are to be construed as limiting the average monthly expense in a year, not as limiting the expense in a month with a particularly heavy workload. Contracts shall be for no longer than one year; negotiation of new contracts or renewal of existing contracts will be explored annually.

- 84 Convention Report: The convention has been successful, extensive coverage appeared in the Los Angeles media. The LPC received \$1000 from the convention. The convention committee broke even, however tape sales of speakers may yield an additional \$1000 to \$5000.
- Appointments: Motion passed authorizing Chair to solicit by mail and/or phone members interested in committee membership.
- 85 Convention Report: A theme has been chosen - "Freedom Fair". An objective has also been decided - outreach. Planning is already underway, some convention positions are already filled. Promotional material will be available in October.

Old Business

Resolutions/Standing Committee: An inquiry was made as to when the list of resolutions and standing committees would be available. (It is included with these minutes.)

New Business

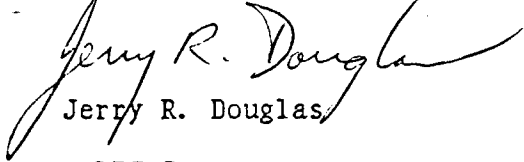
Computer Committee: Motion passed that a committee be appointed by the Chair, consisting of a Northern and a Southern Vice Chair, and other members

as seen fit, to recommend actions or appropriations with regard to statewide computer resources.

Mail permits: Motion passed that the Executive Committee authorizes each county/region to designate an office of the LPC within each county/region. A letter will be available from the Chair so indicating.

Next meeting will be held on May 5 & 6 at Granlibakken Ski & Racquet Resort in Tahoe City, California. Additional information will be forthcoming.

Respectfully submitted,



Jerry R. Douglas

LPC Secretary